

# ***GUIDANCE TIMELINE FOR SENIORS***

## ***2017-2018***

<b><i>August</i></b>	<b>29</b>	❖ Draft of college essay shared with counselor due by 2pm for parking pass
<hr/>		
<b><i>September</i></b>	<b>8</b>	❖ Registration deadline for October 7 SAT at area high schools
	<b>12</b>	❖ Senior Parent Seminar, 6:30pm at WA PAC
	<b>13</b>	❖ College Process presentation for seniors, in school field trip
	<b>22</b>	❖ Registration deadline for October 28 ACT at area high schools
	<b>25</b>	❖ Deadline to submit yellow sheets for October 15 deadlines
		❖ Complete Senior Data Sheet in Naviance
		❖ In Naviance under My Colleges, move colleges from Colleges I'm Thinking About to Colleges I'm Applying To
		❖ Submit your college essay to your English teacher (optional)
		❖ Meet with College Representatives who visit Westford Academy through-out the Fall (check calendar on Naviance)
		❖ Check in with teacher(s) who are writing your recommendations and inform them of first college deadlines
		❖ Update your Resume- share copy with counselor
		❖ Notify counselor if you plan to apply Early Action, Early Decision, or to Military Service Academies
		❖ Register for CSS/Profile at collegeboard.com for private school financial aid
<hr/>		
<b><i>October</i></b>	<b>1</b>	❖ FAFSA becomes available: complete and submit FAFSA anytime after 10/1 – be aware of individual college deadlines
	<b>3</b>	❖ Progress Reports available in iPass
	<b>5</b>	❖ Registration deadline for November 4 <sup>th</sup> SAT at area high schools
	<b>5</b>	❖ Back to School Night (parents only) 2:00 – 9:00 pm
	<b>7</b>	❖ SAT administered at area high schools
	<b>10</b>	❖ Deadline to submit yellow sheets for November 1 deadlines
	<b>17</b>	❖ Financial Aid Seminar, 6:30 p.m., PAC
	<b>25</b>	❖ Deadline to submit yellow sheets for November 15 deadlines
	<b>28</b>	❖ ACT administered at area schools
		❖ Check deadlines for all schools to which you are applying.
		❖ Copy of transcript given to all Seniors for review
		❖ Meet with counselor to refine list of colleges of interest
<hr/>		
<b><i>November</i></b>	<b>2</b>	❖ Registration deadline for December 2 SAT at area high schools
	<b>3</b>	❖ Registration deadline for December 9 ACT at area high schools
	<b>3</b>	❖ 1 <sup>st</sup> quarter ends
	<b>4</b>	❖ SAT administered at area high schools
	<b>15</b>	❖ 1 <sup>st</sup> quarter Report Cards available in iPass

<b>December</b>	<b>2</b>	❖ SAT administered at area high schools
	<b>7</b>	❖ Capstone Overview presentation during advisory
	<b>8</b>	❖ Deadline to submit yellow sheets in order for Guidance Counselors to submit school records to colleges prior to December break
	<b>9</b>	❖ ACT administered at area high schools
	<b>12</b>	❖ Progress Reports available in iPass ❖ Check Scholarship list posted online (in Naviance)
<b>January</b>	<b>5</b>	❖ Panel of alumni students re: college during advisory
	<b>12</b>	❖ ASVAB administered (Armed Service Vocational Aptitude Battery) - see Mr. Doherty in Guidance to register
	<b>18-19, 22-23</b>	❖ Mid Term Exams
	<b>24</b>	❖ 2 <sup>nd</sup> quarter ends ❖ Check financial aid deadlines at each college and submit FAFSA and CSS Profile as required
<b>February</b>	<b>2</b>	❖ Mid-year report cards available in iPass
	<b>9</b>	❖ Mid-year transcripts sent to colleges with 7 <sup>th</sup> semester GPA
	<b>16</b>	❖ Senior Capstone Applications due ❖ Registration for AP Exams
<b>March</b>	<b>1</b>	❖ Westford Academy Community & Trustee Scholarships application available on the Westford Academy website at 2:00 pm
	<b>1</b>	❖ Progress Reports available in iPass
	<b>20</b>	❖ Westford Academy Community Scholarship applications due by 2PM ❖ Continue to check scholarship lists posted in Naviance
<b>April</b>	<b>5</b>	❖ 3 <sup>rd</sup> quarter ends
	<b>6</b>	❖ Senior Capstone Orientation- MANDATORY – 8:30 am in PAC
	<b>14</b>	❖ 3 <sup>rd</sup> quarter Report Cards available in iPass ❖ Notify counselor of college admissions decisions ❖ Revisit schools under consideration ❖ Send matriculation deposit – typically due 5/1
<b>May</b>	<b>7-18</b>	❖ AP Exams administered at WA
	<b>21-22</b>	❖ Senior Capstone Presentations – MANDATORY – 8:30am
	<b>30</b>	❖ Senior Capstone Exhibition - MANDATORY– 9:30 - Noon
	<b>31</b>	❖ Senior Scholarship Night (by invitation) – 6:30pm ❖ Arrange for summer employment and/or community service
<b>June</b>	<b>1</b>	❖ Senior Awards Ceremony (by invitation) - 8:30 am, PAC
	<b>1</b>	❖ Graduation – 5:30pm
	<b>8</b>	❖ Final transcript sent to matriculated college

\*\*All dates subject to change due to snow days